

BODRUM PRIVATE MARMARA COLLEGE

INTERNATIONAL BACCALAUREATE

DIPLOMA PROGRAMME

(2020)

ADMISSION POLICY

BODRUM PRIVATE MARMARA COLLEGE-IB DP ADMISSION POLICY

General Admission Requirements and Procedures

Students at the end of the 8th grade are required to take a common exam organized by MEB (Turkish Ministry of National Education) nationwide and to achieve the minimum score determined by the school. Students who have studied at Bodrum Private Marmara College - Middle School and meeting the admission criteria of Bodrum Private Marmara College can directly register in the High School. English proficiency of the students before starting high school is determined by the Proficiency Test (oral and written) by the commission involving the school's foreign language teachers as required by Turkish Ministry of National Education. Those students who pass the proficiency test start from the 9th grade. Those who cannot receive the required score should attend an intensive English prep class for a year and are administered a final proficiency exam at the end of the prep year. The registration of the students who will continue to study in the school will be renewed between the dates determined in the Academic Yearly Plan. The students at the start of the 9th year are placed into English level classes by using the scores they have received in the proficiency exam. The transactions in relation to the transfer students are carried out in line with the provisions of the relevant articles of Private Educational Institutions affiliated to the Ministry of National Education, provisions of the relevant articles of Ministry of National Education Regulation on Passing a Grade Level and Exam and the provisions of Ministry of National Education Directive on Secondary Schools Student Transfers. For the students who apply for transfer to the Bodrum Private Marmara College, Bodrum Private Science High School, there is a special exam prepared by the committee of the school for the admission of students to determine their level of success. The school welcomes students with SEN/ inclusive education requirements into the school taking necessary precautions and making arrangements depending on the type of support needed. Students with special educational requirements will be considered for admission on an equal basis with all other students according to the criteria set out in the admission policy taking into account whether the student would benefit from the mainstream education and whether resources and facilities are available to meet with his/her needs.

International Baccalaureate Diploma Programme (IB-DP)

Admission Requirements and Procedures at Bodrum Private Marmara College

Bodrum Private Marmara College offers the full Diploma Programme specific to the International Baccalaureate Programme for Grade 11 and Grade 12 students. The school provides

necessary resources for those attempting the International Baccalaureate Diploma Programme as outlined in its Inclusive Policy. The International Baccalaureate® (IB) Diploma Programme (DP) is an assessed programme for students aged 16 to 19 and is respected by leading universities across the globe.

(ibo.org)

Through the DP, schools are able to develop students who:

- have excellent breadth and depth of knowledge
- flourish physically, intellectually, emotionally and ethically
- study at least two languages
- excel in traditional academic subjects
- explore the nature of knowledge through the programme's unique theory of knowledge course.
- A two-year Creativity, Activity and Service programme (CAS) which aims at fostering students' social, physical and artistic/creative skills.

It is our aim and practice to make its inclusive IB Diploma Programme available to all students at Bodrum Private Marmara College and the new ones who would like to attend to our school. The School's programme is open also for external candidates, provided their previous academic performance/profile meets the minimum requirements set in the Admission Policy. We offer only full diploma programme for all students as the Turkish Ministry of National Education can allow this only, not a course candidate programme. It is highly recommended for all students at school to opt for the full IB Diploma. However, the decision for the most appropriate path, whether it is the national education programme or not, is individualized and made in consultation with each student, his/her parents, his/her teachers, the school counselor and the DP Coordinator. The students registered in the DP should take the Turkish Ministry of National Education compulsory course exams administered twice each term. The assessment procedures for these courses are outlined by the Ministry and the subjects and marks are included in students' transcripts with their GPAs. In addition to the IBDP diploma, students are awarded a High School Diploma when prove successful within the assessment regulations of the Ministry. In line with the IB's philosophy and practices published, we implement the DP by granting access to everyone and without excluding any student on the grounds of race, nationality or national origin, ethnicity, culture, gender, age, sexual orientation, religious

affiliation, political beliefs, disability or any other personal characteristic, as prohibited by law (ibo.org).

General Expectations for the Admission to the Diploma Programme

During the 8th, 9th and 10th grades, IBDP coordinator holds scheduled orientation sessions where she/he provides students, parents at school and the community members outside the school (through the school's promotional activities, they are informed of the sessions that will be held) with the foundation information on IB DP. When the students are in the 10th grade, the DP coordinator and subject teachers visit the classes and inform students of the DP practices and requirements and course selection process and subject and core component supervisors/coordinator(s) give information on their subjects and assessment details. The existing 12th grade Year 2 IBDP students also give information about their experiences in the DP and give advice to students who are planning to start the DP.

Grade 10 students and their parents are also specifically informed about the following requirements and expectations of the IB DP during the scheduled meetings:

- ❖ Accreditation of the degree
- ❖ The challenging nature of the programme;
 - The CORE requirements, CAS, TOK and EE.
 - The subject choices available at school and online
- ❖ The course expectations and assessment
 - ❖ The skills to be developed:
 - Time management
 - Trans-disciplinary skills and attitudes
 - International mindedness
 - Learner Profile attributes
- ❖ The academic honesty a student who decides to join the IB DP as a Diploma candidate is expected to show
 - ✓ perseverance and determination,
 - ✓ display intellectual curiosity,

- ✓ suggest adequate solutions to complex situations,
- ✓ have a high sense of personal commitment to aiding and contributing to the community,
- ✓ abide by school and IB deadlines,
- ✓ and recognize others' differences.

In the admission process, each application is studied individually. Hence, in order to apply to the IB DP, in addition to the IB expectations and principles, Bodrum Private Marmara College students are expected to possess:

- ✓ personal qualities that reveal willingness to work dedicatedly demonstrated during an interview with the IB DP Coordinator
- ✓ a solid foundation in Mathematics
- ✓ a high language proficiency

The Eligibility Criteria for the Diploma Programme

- The students from Bodrum Private Marmara College will need to apply by the end of June the latest. Those transfer or new students to school are allowed to apply when they are registered at school. The DP coordinator holds one to one meeting with the candidates for their application and if they would like to raise any questions.
- A student's 10th Grade final English Grade is expected to be a minimum 70 out of 100.
- The grade point average at the end of 10th Grade is expected to be a minimum 70 out of 100.
- No subjects should have been failed.
- Not being subject to any disciplinary action.
- The class and subject teachers as well as the school counsellor should give positive reviews about the student's personal and academic performance.
- As a special case, a student can be accepted into the programme on a conditional basis if the grade for English language and/or Mathematics is below 70/100. In such a case, the students are required to achieve the minimum score of '70' as a result of Semester 1 of Year 1 of the programme in addition to the subject teachers' positive comments on the relevant student.

Those students are given the opportunity to participate in the programme, signing a contract in which they agree to be withdrawn from the programme if they cannot show any progress in the given period. The student and parents are held responsible in such cases. Those special case students must select only Group 2. English B to improve if their English level is not satisfactory. The same procedure is valid for mathematics.

- The College Principal should approve the student's admission to the program in the final phase.

The decision-making stage and subject selection process

- A student and parent conference/meeting with the DP Coordinator is held before a final decision is made.
- The student and the parent are given information about how the subject selection process will be done and the requirements to select the subjects and the levels. The students admitted are informed that they will need to choose 6 subjects, 3 of which should be High Level. The information that all students are required to take the core components TOK, EE and CAS in addition to the 6 subjects is also provided.
- The student is to fill in a form online or in person for the subject and level choices and submit it to the IB DP coordinator.
- The DP coordinator consults the DP teachers and the previous teachers of the student on the appropriateness of the subject choices and levels. Students of IBDP Year 1 are provided with a grace period of one month to make their final selection of subjects in the programme, subject to approval by the Programme Coordinator, who can discuss the subject choices with parents/guardians of students. After the grace period, no change of IBDP subjects is permitted unless there is a university application requirement has to be met.
- After making a final check, the student with his/her parent is requested to sign the form.
- Students are administered a proficiency test to identify their level of English (A diagnostic test to support them if there will be a need or for the Group 1 and Group 2 subjects to be selected). Should Turkish and English interviews be required, a positive assessment from the selection committee members is required.
- Students are also administered entry level exams in Turkish language and literature, mathematics, sciences and visual arts at the beginning of the programme depending on their

course selections. Should there be a need, a student is advised to change from HL to SL in any subject. These scores are also used for diagnostic purposes to give further support.

- In case a student's academic performance over a semester results in grades lower than 70 overall, the student will be placed under probation for one semester until the end of Year 1, at the end of which the overall grade for the subject(s) is to reach the minimum level specified.
- When a student is transferring from another school to start the DP, the school ensures that the transition is as smooth as possible, including clear and comprehensive communication between the schools, the student and parents.
- Each student has a right to drop from the programme. However, the School encourages students, who show sufficient academic capability, to stay in the full programme and provides a guidance to them. The Diploma Programme Coordinator should consult with the student's subject teachers and parent(s)/guardian, before proceeding with the request. Then, if the decision is finalized, the student is sent to the registration office and the counselor for the national program registration processes.
- All students in the programme are required to maintain good academic standing throughout both years of studying in the programme. Besides, a student is to show satisfactory progress in Theory of Knowledge (TOK), Extended Essay and Creativity, Activity, Service (CAS).

Review of the Policy

- The Policy will be reviewed once per academic year.
- The overall coordination of the review exercise is conducted by the Diploma Programme Coordinator of the School.
- Reviewed policy is effective after being approved by the School Principal.

References:

IBO Publishings;

Assessment Procedures (2020-2021)

From Principles into Practice (2015)